**Proposal for a <u>Postdoc Project</u> in the Cluster of Excellence "The Future Ocean", Kiel**

Guidelines for submission:

- Once you have narrowed your research interests and found a working group in "The Future Ocean" in which you would like to conduct your project, you must contact two Cluster members (in the following called 'mentors') with a first draft of your proposal.

- Negotiate with these persons their willingness to co-mentor your project and to provide the necessary infrastructure. Negotiate with your primary mentor a budget plan.

- If these steps are successful, you are ready to submit your application for funding. Follow the instructions below.


**APPLICATION CHECKLIST**

Your full application must include

1. PROPOSAL

   a. Follow the general guidelines for scientific proposals. Include a Title, Abstract (max. 250 words), State of the Art, Research Questions, Methods to be Used, Rough Timetable, Budget Plan, Expected Results, Summary and References. Emphasize how the proposed research fits into the foci of the Excellence Cluster.

   b. The Budget Plan should include your salary (including institutional overheads) and research money. Check with the potential mentors what instrumentation and infrastructure is available.

   c. The proposal may not exceed five A-4 pages in Arial 10 pt font, single spacing and 2 cm page margins. All figures and tables must be included within this limit.

2. A Curriculum Vitae

3. A full transcript of records from your last degree

4. Publications (five most relevant, in case of multi-authored papers, explain your contribution)

5. The completed summary sheet below

6. A letter from a senior scientist (primary mentor) within the Cluster of Excellence "The Future Ocean" Cluster stating his/her willingness to mentor your project and to provide the necessary infrastructure.

   A letter from a second senior scientist (co-mentor) within the Cluster of Excellence "The Future Ocean" stating his/her willingness to co-mentor your project and to provide additional infrastructure if applicable.

PLEASE NOTE: The deadline for submission of your compete application is February 28th, 2014, 23:59 Central European Time. Incomplete applications will be rejected after the deadline, so please check the list above carefully.
Submit ONLY as a printable pdf document to proposals@futureocean.org

**Examples for typical annual salaries for postdocs as a basis for a rough salary estimate**

|  | Annual salary (100% including institutional overheads) |
|---|---|
| Early Postdoc | 63.250 € |
| Experienced Postdoc | 77.200 € |

Please note that from the annual salary (100%) mentioned above the institutional overheads, tax, social security and health insurance will be deducted.

Please note also that the salary mentioned above is only a rough estimate and that more precise amounts have to be clarified in collaboration with your potential mentors and the respective administration.